



Reopening Guidelines

Empower Language Academy (“Empower”) is continually monitoring the health and safety of our community as well as following the CDC, San Diego County and the state of California guidelines. Based on this data we have created a phased roll-out of learning for the 2020-2021 school year. Our intention is to keep our students, families, and staff safe, as well as offer a high-quality education to our students.

California Gov. Gavin Newsom issued an order about reopening and closing schools across our state. In the order, the Governor required that all schools located in counties on the state’s COVID-19 public watch list will **start the school year with online learning** until certain conditions are met. Empower Language Academy will begin the school year with remote learning. Onsite learning will begin once it is safe to do so, and Empower has planned a phased approach to reopening as described below.

Phase 1 - Per the Gov. order above

- All students are learning virtually from their homes
- All students will be provided both asynchronous and synchronous instruction
- All students will be provided targeted group instruction
- Attendance is taken and student engagement is tracked.
- Teachers are on campus minimum 3 days a week
- Campus is closed to visitors
 - All employees AND students will be required to wear masks, have temperature checks and complete the COVID screening protocols.

Phase 2

If indicators of the COVID pandemic decrease, Empower will consider moving into a limited hybrid program. When progressing from one phase to the next, there will be ample transition time in order to minimize disruptions, inform stakeholders, and confirm that the risk of infection has decreased.

- Select students are on campus for scheduled appointments
- Students are selected based on individual needs for purposes such as:
 - Assessments that cannot be conducted virtually or are more ideally conducted in person.
 - Special Education services and/or needs that cannot be met virtually.
 - Academic needs that cannot be met virtually.
 - Socio-emotional or mental health needs that cannot be met virtually.
- Students learn at home virtually when not onsite for appointments
- Attendance is taken and student engagement is tracked.

- Teachers are on campus minimum 3 days a week
- Campus is open to visitors by appointment only.
- All COVID-19 protocols in place (temperature checks, screening questions, masks, PPE, etc)
- Instruction and assessments may be limited to outdoors, and therefore appointments may be canceled due to inclement weather.

Phase 3

If indicators of the COVID pandemic decrease, Empower will consider moving into a limited hybrid program. When progressing from one phase to the next, there will be ample transition time in order to minimize disruptions, inform stakeholders, and confirm that the risk of infection has decreased.

- Students are on campus 1 day a week
- Students learn at home virtually 4 days a week
- Attendance is taken and student engagement is tracked.
- Teachers teach in person to students two days per week
- Class sizes/cohorts are limited to 50%
- Teachers are on campus minimum 4 days a week
- All COVID-19 protocols in place (temperature checks, screening questions, masks, PPE, etc)

Phase 4

If risk indicators of the COVID pandemic continue to decrease, Empower will consider expanding the in-person instruction component of the hybrid program.

- Students are on campus 2 days a week
 - AA/BB schedule with all students home on Wednesday for deep cleaning
- Students learn at home virtually 3 days a week
- The classrooms are kept in the same cohorts as Phase 2, they come to school 2 days a week versus one day a week.
- Teachers teach in person to students 4 days a week
- All COVID-19 protocols in place (temperature checks, screening questions, masks, PPE, etc)

Phase 5

When the COVID risk is minimal, Empower will return to an in-person instructional model.

- 100% of students on campus at a time
- All students on campus 5 days a week (minimum days)
- If parents choose to continue with 100% virtual - we will support them
- All COVID-19 protocols in place (temperature checks, screening questions, masks, PPE, etc)

Phase 6

Empower will return to an in-person instructional model 5 full school days/week, once COVID precautions are no longer necessary.

Phases are subject to change based on data, science, local conditions. The Empower Board of Trustees authorizes the Executive Director or designee to make changes in consultation with staff and Empower families.

If at any point in the school year, conditions worsen and/or Public Health orders the closure of schools, Empower will be prepared to move back into an online learning or hybrid model at any time.

	Campus	Class Size	Criteria
Phase 1	All students are learning online from their homes		If indicators of the COVID pandemic are high and/or trend upward.
Phase 2	Students are on campus by appointments only for individual needs.	1:1 Groups no larger than 4-6	County health department allows for schools to be open.
Phase 3	Students are on campus 1 day a week Online learning 4 days a week	Class sizes/cohorts are limited to 50%	If indicators of the COVID pandemic trend downward and there is confirmation that the risk of infection has decreased.
Phase 4	Students are on campus 2 days a week Online learning 3 days a week	Class sizes/cohorts are limited to 50%	When Phase 3 is successfully implemented and if indicators of the COVID pandemic continue to trend downward
Phase 5	All students on campus 5 days a week, minimum days	Class sizes/cohorts are at 100%	When Phase 4 is successfully implemented and there has been significant improvement and the COVID risk is minimal.
Phase 6	All students on campus for 5 full days per week.	Class sizes/cohorts are at 100%	COVID precautions are no longer necessary.